

STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS  
LAND DEVELOPMENT DIVISION

**DAILY PROJECT REPORT**

<b>PROJECT:</b>		<b>REPORT NO.:</b>	
		<b>DATE:</b>	
<b>IFB / RFQ NO.:</b>		<b>DAY</b>	
<b>CONTRACTOR:</b>		<b>SITE INSPECTOR:</b>	
<b>SUPERINTENDANT:</b>		<b>PROJECT MANAGER:</b>	
<b>WEATHER:</b>		<b>CONDITION:</b>	
<input type="checkbox"/> CLEAR	<input type="checkbox"/> CLOUDY	<input type="checkbox"/> RAIN	<input type="checkbox"/> WINDY
<input type="checkbox"/> DRY	<input type="checkbox"/> DAMP	<input type="checkbox"/> MUDDY	<input type="checkbox"/> DUSTY

**WORKERS ON THE PROJECT**

**TRADE:**

ENVIRONMENTAL	STRUCT. STEEL	CARPENTRY - RGH	DRYWALL	ELECTRICAL - EXT
LANDSCAPING	MASONARY	CARPENTRY - FIN	HARD TILE	ELECTRICAL - INT
GRADING	SPECIALIST	ROOFING	FLOORING CARPET	FIRE SYSTEM
FOUNDATION - PILE	OPERATORS	WATERPROOF	CEILING	SOLAR HOT WATER
FOUNDATION - REG	LABORERS	PAINTERS	AIR COND / VENT	PHOTOVOLTAIC
REINF. STEEL	JANITORS	GLASS / GLAZIERS	PLUMBER	SHEETMETAL

<b>CLASSIFICATION:</b>	Foreman / Operator	<b><u>NO. OF PEOPLE</u></b>		<b><u>TOTAL HOURS</u></b>	
	Laborers				

**WORK IN PROGRESS:**

**OBSERVED DEFECTIVE / CORRECTIVE WORK:**

**OBSERVED EQUIPMENT ON SITE:**

**MATERIALS DELIVERED TODAY:**

**TESTING DONE TODAY:**

**QUESTIONS OR PROBLEMS:**

**REMARKS:**

Daily Photos

Start of day	Main activity
Material, Equipment & Truck	End of day

Prepared By

Reviewed and Accepted

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Signature and Date